

1 **ALPINE SPRINGS COUNTY WATER DISTRICT**  
2 **MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**  
3 **November 11, 2022**

4 **NOTE: Due to continued COVID restrictions, this meeting was a "hybrid" of an in-person meeting for Board and staff**  
5 **and Zoom for additional attendees**  
6

7 **A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

8 President Grant called the meeting to order at 9:00 AM.

9  
10 Directors Present: President Janet S. Grant, Vice-President Janice Ganong, Dave Smelser, and Christine  
11 York

12 Directors Absent: Evan Salke

13 Staff Present: General Manager Joseph Mueller, O&M Supervisor Miguel Ramirez, CPA Mike Dobrowski,  
14 and Recording Secretary Judy Friedman

15  
16 Guests included Dan Alvey, Liz Zang, Andrew Pitcairn, Jen Faber, Rochelle Latimer, NTFPD Chief  
17 Steve Leighton and Fire Marshall Brent Armstrong.

18  
19 **B. PUBLIC COMMENT**

20 There were no comments on items not on today's agenda.  
21

22 **C. APPROVAL OF MINUTES**

23 **C1) OCTOBER REGULAR BOARD MEETING**

24 **It was moved by Smelser and seconded by Ganong to approve the minutes of the October 11, 2022**  
25 **Regular Board meeting as corrected. Motion carried unanimously.**  
26

27 **D. DEPARTMENT REPORTS**

28 **D1) FINANCIAL REPORT**

29 District CPA Mike Dobrowski presented the financial reports as of October 31, 2022. Income is tracking  
30 consistent with last year and cash is higher than the same time last fiscal year.  
31

32 Information has been submitted to begin the Rate Study. Mueller explained the process for the study,  
33 conducted by HDR, and the Proposition 218 requirements.  
34

35 **It was moved by Smelser and seconded by York to approve the financial reports for October 2022**  
36 **as presented. Motion carried unanimously.**  
37

38 **It was moved by Ganong and seconded by York to approve payment of checks #32711 through**  
39 **#32757, plus payroll and electronic fund transfers. Motion carried unanimously.**  
40

41 **D2) FIRE DEPARTMENT REPORT**

42 Chief Leighton reported local fire restrictions were lifted last week. He reviewed calls and staffing.  
43

44 **D3) GENERAL MANAGER'S REPORT**

45 General Manager Mueller presented his report for October 2022.  
46

47 Mueller is reviewing details of the Master Plan and will have a workshop with staff to consider projects.  
48

49 Mueller is waiting for additional data to complete the TTSD contract.  
50

51 The will serve letter for the Base-to-Base Gondola is being modified to formalize the agreement regarding  
52 the line dedication and detailing the ownership.

1  
2 Mueller reported on the recent meeting of the Climate Transformation Alliance. There could be funding  
3 available for training. Infrastructure grants for electric-vehicle charging stations are available for larger  
4 organizations. A brief discussion followed regarding the many components to be considered if the District  
5 decides to install EV chargers.

6  
7 Ganong asked for clarification on providing White Wolf with water. Mueller explained the state approval  
8 that would be required and the final decisions needed from LAFCO and this Board.

9  
10 **D4) OPERATION & MAINTENANCE DEPARTMENT REPORT**

11 Miguel Ramirez presented the Water/Wastewater report for October 2022. He said October has been one  
12 of the busiest months he has ever seen in Alpine. There were over 30 new USA tickets submitted.

13  
14 Ramirez explained the new mandates from the state to ensure back-flow tests are conducted annually.  
15 ASCWD policies will be updated.

16  
17 Ramirez described the maintenance issues addressed and showed photos of some of the projects.

18  
19 Mueller noted a leak in a line near Pond 3, which is used for snowmaking. The ski area has been notified  
20 that it needs to be repaired or the water will be shut off.

21  
22 Ramirez completed a Certified Water Sampler class.

23  
24 The water production and usage graphs in the packet were reviewed.

25  
26 **D5) TTSA REPORT**

27 Smelser presented the report of the October 19, 2022 TTSA Board meeting. Richard Pallante has been  
28 appointed as General Manager.

29  
30 **E. BUSINESS ITEMS FOR BOARD DISCUSSION & ACTION**

31 **E1) NATIONAL FOREST FOUNDATION FUEL REDUCTION PROJECT**

32 Dan Alvey from the National Forest Foundation gave a presentation on the proposed fuel reduction  
33 project for Alpine Meadows and Olympic Valley. A fundraising effort is underway to fill the \$185,000  
34 funding gap of the \$448,000 needed for the environmental analysis. NFF will secure all funding needed  
35 for implementation.

36  
37 Discussion followed as the project was clarified and funding options were considered. There was  
38 agreement that an email could be sent to District customers describing the project and directing them to  
39 NFF if they want to contribute.

40  
41 **E2) RESOLUTION 12-2022 AND PUBLIC HEARING FOR ORDINANCE 13-2022**  
42 **ADOPTING THE 2022 CALIFORNIA FIRE CODE**

43 **It was moved by Smelser and seconded by Ganong to adopt Resolution 12-2022.**

44 **ROLL CALL VOTE**

45 **AYES: Smelser, Ganong, York, and Grant**

46 **NAYS: None**

47 **Motion carried unanimously.**

48  
49 The public hearing for Ordinance 13-2022 was opened at 11:02 AM. There were no comments. The  
50 public hearing was closed at 11:03 AM.

51

1 It was moved by York and seconded by Smelser to adopt Ordinance 13-2022 adopting the 2022  
2 California Fire Code.  
3 **ROLL CALL VOTE**  
4 **AYES: Smelser, Ganong, York, and Grant**  
5 **NAYS: None**  
6 **Motion carried unanimously.**

7  
8 York left at this point at 11:05 AM and was not present for the following votes.

9  
10 **E3) PUBLIC HEARING FOR ORDINANCE 14-2022 REGARDING SETTING FEES**  
11 **FOR COST RECOVERY OF FIRE & LIFE SAFETY ACTIVITIES**

12 The public hearing for Ordinance 14-2022 was opened at 11:06 AM. There were no comments. The  
13 public hearing was closed at 11:07 AM. The second reading was waived.

14  
15 **It was moved by Smelser and seconded by Ganong to adopt Ordinance 14-2022 setting fees for cost**  
16 **recovery of fire and life safety activities.**

17 **ROLL CALL VOTE**  
18 **AYES: Smelser, Ganong, and Grant**  
19 **NAYS: None**  
20 **Motion carried unanimously.**

21  
22 **E4) PUBLIC HEARING FOR RESOLUTION 15-2022, THE CAPITAL FACILITIES**  
23 **AND MITIGATION FEE EXPENDITURE PLAN FOR FISCAL YEAR 2022/2023.**  
24 **This agenda item is to consider adopting Resolution 15-2022, through a public**  
25 **hearing.**

26 The public hearing for Resolution 15-2022 was opened at 11:10 AM. There were no comments. The  
27 public hearing was closed at 11:11 AM.

28  
29 **It was moved by Smelser and seconded by Ganong to adopt Resolution 15-2022, the Capital**  
30 **Facilities and Mitigation Fee Expenditure Plan for Fiscal Year 2022/23.**

31 **ROLL CALL VOTE**  
32 **AYES: Smelser, Ganong, and Grant**  
33 **NAYS: None**  
34 **Motion carried unanimously.**

35  
36 **E5) RESOLUTION 16-2022 INSPECTION OF CERTAIN OCCUPANCIES REQUIRED**  
37 **TO PERFORM ANNUAL INSPECTIONS IN SUCH OCCUPANCIES PURSUANT**  
38 **TO SECTIONS 13146.2 AND 13146.3 OF THE CALIFORNIA HEALTH AND**  
39 **SAFETY CODE.**

40 **It was moved by Smelser and seconded by Ganong to adopt Resolution 16-2022, INSPECTION OF**  
41 **CERTAIN OCCUPANCIES REQUIRED TO PERFORM ANNUAL INSPECTIONS IN SUCH**  
42 **OCCUPANCIES PURSUANT TO SECTIONS 13146.2 AND 13146.3 OF THE CALIFORNIA**  
43 **HEALTH AND SAFETY CODE.**

44 **ROLL CALL VOTE**  
45 **AYES: Smelser, Ganong, and Grant**  
46 **NAYS: None**  
47 **Motion carried unanimously.**

48  
49 **F. COMMITTEE REPORTS**  
50 **F1) BUDGET & FINANCE COMMITTEE (PRESIDENT GRANT)**

1 Grant presented the report of the November 10, 2022 Committee meeting, including the Treasurer's  
2 Report. CDs and T-Bills are being investigated as short-term investments with a higher return.

3  
4 The Committee considered two requests to remove late fees. One is related to the passing of the property  
5 owner and the second because the owner was out of the country. The Committee recommends denying  
6 both requests. These items were also included in F. Correspondence.

7 **It was moved by Smelser and seconded by Ganong to decline two requests to remove late fees, per**  
8 **ASCWD policy. Motion carried unanimously.**

9  
10 The Committee discussed collecting the annual customer billing on the County's property tax rolls.  
11 Mueller explained the bills are mailed annually and customers mail in checks. Mueller pointed out  
12 challenges with USPS. He has been getting inquiries about electronic payments.

13  
14 Mueller explained the County could include the annual assessment on its property tax bills for a 1% fee.  
15 Dobrowski said this would reduce the need to send out late payment notices and collect fees. It could  
16 reduce his fees and would mean less staff time. Discussion followed as the pros and cons were  
17 considered. There was consensus to direct Mueller to investigate this procedure.

18  
19 **F2) PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR YORK)**

20 This Committee did not meet.

21  
22 **F3) LONG RANGE PLANNING COMMITTEE (DIRECTOR SMELSER)**

23 This Committee did not meet.

24  
25 **F4) ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR GANONG)**

26 This Committee did not meet.

27  
28 **E. FUTURE AND OPEN AGENDA ITEMS**

- 29
- Collection of annual customer billing on the County Tax Roll
  - District Audit of FY2021/2022
  - TTSD Contract for Board Approval
- 31

32  
33 **F. CORRESPONDENCE TO THE BOARD**

34 There was no additional correspondence to be reviewed.

35  
36 Grant showed the certificate from SDRMA for the President's Special Acknowledgement award because  
37 ASCWD has not had any paid claims related to property liability in the past five years. The impact of this  
38 award is reduced insurance costs.

39  
40 **G. CLOSED SESSION**

41 Closed Session was not convened.

42  
43 **H. DIRECTORS' COMMENTS**

44 Ganong referred to the recent ambulance study that looked at EMS services for Olympic Valley Public  
45 Service District and includes responses from North Tahoe Fire Protection District. She noted the  
46 breakdown of calls NFTPDP responds to from Station 56. Smelser also reviewed the report and attempted  
47 to breakdown costs. Mueller explained how the ambulance calls are funded. The ASCWD contract is  
48 more related to staffing. The benefit of an ambulance at Station 56 is quicker response. Mueller described  
49 how response is addressed in the contract. Discussion followed as specifics of the report were clarified.

50

1 Mueller announced the Christmas Dinner on December 17. The Board and spouses are invited. He asked  
2 for RSVPs.

3  
4 The District Open House is scheduled for December 16 from 10:30 AM to 2:30 PM.

5  
6 **I. ADJOURNMENT**

7 There being no further business to come before the Board, the meeting was adjourned at 12:16 PM. The  
8 next regularly scheduled Board meeting is Friday December 9, 2022 at 9:00 AM.

9  
10 Respectfully Submitted,  
11 Judy Friedman  
12 Recording Secretary  
13 THE PAPER TRAIL SECRETARIAL & BUSINESS SOLUTIONS

14