

Alpine Springs County Water District

Board Goals/Objectives 2024/25 Matrix

Reviewed Semi Annually; January 2025 and July 2025

For additional information all District policies are posted at www.alpinesprings.org

GOAL	OBJECTIVE (ACTION PLAN)	WHO	WHEN/ % COMPLETE	January 2025 Review	July 2025 Review
1. Review District's Mission Statement and Goals and Objectives annually	1.1 Review and revise as needed the District's Mission Statement and Board Goals and Objectives (Policy 4.6.0)	Administration and Personnel Committee, GM, Board	May 2025/100%	On track to be reviewed before May 2025	Reviewed at the May 1 st , 2025 A&P committee meeting no changes recommended
	1.2 Review of General Manager	Administration and Personnel Committee, GM, Board	May 2025/ 100%	On track to be reviewed before May 2025	Process started at the May 1 st 2025 A&P committee meeting, ongoing
2. Review existing policies at the Committee and Board level and make new policies as required for the management and operation of the District.	2.1 Maintain a District Water and Sewer Master plan and update it every 3-5 years. Long Range Planning committee to review the District Master plan annually as it pertains to budget and capital improvement project timelines for implementation. (Policy 1.0.0) (Policy 8.0.0) (Policy 8.1.0) (Policy 8.3.0)	Long Range Planning Committee, Board, GM	April 2025/ 100%	District staff throughout the year have been working with Carollo Engineers moving identified projects forward through the design and engineering phases adjusting Master plan priorities as needed.	Long Range planning committee meeting delayed due to timing of engineering reports on capital projects not being received until June 2025, LRP committee meeting is currently being scheduled for late June early July 2025

	2.2. Inform valley residents via a park bulletin board and the newsletter about water conservation practices . (Policy 1.2.0)	Board, GM	August 2024/ 100%	The Park bulletin board is continuously updated with water conservation ideas throughout the park season	Water conservation updates and practices have been published in each District newsletter and on the park bulletin board
	2.3. Maintain volunteer membership on Board Committees through continued communications via the District Newsletters and Park message board. (Policy 2.0.0)	Board, GM	June 2025/ 100%	Information on volunteer opportunities has been included in District newsletters along with being posted on the park message board.	Information on volunteer opportunities has been included in District newsletters along with being posted on the park message board.
	2.4. Discuss and update park user fees for Alpine Meadows residents/non-residents for the next park season. (Policy 6.1.0)	Park, Recreation, Greenbelt Committee, Board, GM	April 2025/ 100%	On track to be updated before April 2025	Discussed at the PR&G committee meeting March 31st, 2025, and at the Board meeting April 2025 with the decision to hold fees at the 2023 levels
	2.5. Identify possible locations for defensible space work on selected District owned greenbelt lands for the following fiscal year, through	Park, Recreation, Greenbelt Committee, Board, GM	June 2025/100%	On track to be reviewed before June 2025	PR&GC discussed possible suitable District greenbelt locations at its March 2025 meeting, however

	volunteer community work force. <i>(Policy 6.6.0)</i>				the Fire Wise community group identified an alternate location to hold its cleanup event.
	2.6. Continue to develop, update, hire a Forster to write a treatment plan, and keep current the multi-phase plan for stewardship of District owned greenbelt lands. Through Community events, workshops, and the evaluation of a parcel tax for defensible space. <i>(Policy 6.6.0)</i>	Park, Recreation, Greenbelt Committee, Board GM	March 2025/ 75%	In the fall of 2024, a professional Forester was hired and has begun work on preparing a treatment plan for District Greenbelt lands that will be used for future grant applications	The professional forester is currently finalizing the treatment plans for ASCWD's and NTFPD's review.
3. Budget resources to ensure that money, staff, and facilities are available for the District to operate within all the policies of the Board.	3.1 Approve fiscal budget each year. <i>Policy 2.6.0)</i>	Budget and Finance Committee, Board, GM	June 2025/ 100%	On track, work has begun on the development of the 2025/26 budget with anticipated approval before June 2025	Approved by resolution at the June 2025 meeting
	3.2 Review a list of all active District Contracts which will include: service provided, amount, inception date, and expiration date,	Budget and Finance Committee, Board, GM	February 2025/ 100%	A review of active District Contracts is part of the February 2025 Board of Directors Meeting	Completed no additional action required

<p>4. Provide the public with Information about the District's activities including goals and objectives.</p>	<p>4.1 Provide information to the public via the park bulletin board, the District website, semi-annual newsletter, annual valley-wide meeting, and on the street communications.</p>	<p>Board, GM</p>	<p>Continuous 100%</p>	<p>The Fall newsletter was published in November, the District hosted a Holiday open house, and the District General Manager participated in the Annual valley wide Meeting and the Annual Valley Evacuation Drill.</p>	<p>The Spring newsletter was published in May, and the District hosted a Community Park Picnic in June</p>
<p>5. Always communicate with each other, and the public in a polite and respectful manner.</p>	<p>5.1 Provide opportunity for residents to enter and attend meetings and events in person at the District office.</p>	<p>Board, GM</p>	<p>Continuous 100%</p>	<p>Board meetings are currently being held in person at the District office. As an added service the District continues to provide a zoom link for the community to view the meetings</p>	<p>Board meetings are currently being held in person at the District office. As an added service the District continues to provide a zoom link for the community to view the meetings</p>