

**ALPINE SPRINGS COUNTY WATER DISTRICT
MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**

Pursuant to notice given, the regular meeting of the Board of Directors, Alpine Springs County Water District, was held Friday, July 8, 2011, at 8:30 a.m., District Board Room, 270 Alpine Meadows Road.

1 **1. CALL TO ORDER**

2 President Danz called the meeting to order at 8:30 a.m.

3 **PLEDGE OF ALLEGIANCE**

4 Those attending joined in reciting the Pledge of Allegiance.

5 **ROLL CALL**

6 Directors Present: Barbara Danz, President; Charles Nungester, Vice President;
7 Janet S. Grant; Virginia Quinan.

8 Directors Absent: Jon Northrop.

9 Staff Present: John Collins, General Manager; Buz Bancroft, Operations &
10 Maintenance; Mike Dobrowski, CPA (by telephone); Jancis Martin, Recording
11 Secretary.

12 Guest Present: Duane Whitelaw/NTFPD

13 **2. PUBLIC PARTICIPATION**

14 None.

15 **The numbering of the following items matches the original order of the**
16 **scheduled items in the meeting agenda. However, to take best advantage**
17 **of meeting participants' time, the items were dealt with in a different order**
18 **during today's meeting, as seen below.**

19 **3. ITEMS FOR BOARD DISCUSSION & ACTION**

20 **A. Financial Reports:**

21 Mike Dobrowski, District CPA, participated in discussion of this agenda
22 item by telephone.

- 23 • Mike thanked Staff for accomplishing the annual meter readings in a
24 timely manner. He was able to mail out the bills on July 1.
- 25 • Water use revenue was up a little bit from the prior year.
- 26 • The year-end financial statements are preliminary. As usual, Mike will
27 keep the books open until the beginning of August to ensure that any
28 year-end expenses are included in the final statements. President
29 Danz said the Board will hold off on approving the statements until
30 they are finalized.
- 31 i. **June Expenses Paid & Payable:** The Directors reviewed the monthly
32 check register. Director Nungester made a MOTION that the Board
33 approve the Expenses Paid & Payable (the debits for payroll and
34 checks 25696 through 25738, except for voided check 25731).
35 Director Grant SECONDED the motion. Directors Grant, Nungester
36 and Quinan being in favor, the motion was APPROVED.

37 **B. Approval of Minutes of Regular Board Meeting Held on June 15,**
38 **2011:**

39 Director Grant made a MOTION that the Board approve the minutes of
40 the June 15, 2011, Regular Board of Directors Meeting. Director
41 Nungester SECONDED the motion. Directors Grant, Nungester and
42 Quinan being in favor, the motion was APPROVED.

43 **D. General Manager's Report:**

44 John Collins, General Manager, provided a written report on his activities
45 during the month of June, with discussion on the following topics:

- 46 • SNC Grant: He received Bear Creek Association's payment for
47 participation in the Alpine Meadows Fuel Reduction Program.
- 48 • Alpine Sierra Subdivision: The developer, Chris Nelson, provided a
49 draft water and sewer services agreement. Manager Collins reviewed

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1 the draft with District counsel, who will prepare a revised draft
2 agreement.

- 3 • Marten Barry's Property: Manager Collins submitted the completed
4 boundary line adjustment packet to Placer County for processing,
5 which could take from 45 to 90 days.
- 6 • State Taxes: The State Board of Equalization contacted the District to
7 request that they apply for a consumer use tax account, and that they
8 also file returns for 2008, 2009 and 2010 reporting the total price of
9 tangible merchandise purchased outside the State that is subject to
10 sales tax. Other local agencies were likewise contacted and have to
11 file returns. Manager Collins is working on the application, which is
12 due July 14.
- 13 • Dissolution of the ASCWD Financial Corporation: Manager Collins
14 collected information from the Secretary of State's office.
- 15 • Snowmaking Debt: Manager Collins finalized a letter to Kent
16 Hoopingartner at Alpine Meadows Resort, regarding paying down the
17 debt on the snowmaking wells. The check will be mailed out early
18 next week.
- 19 • AME Well and Well R-1: Stantec conducted the pump test on Well R-
20 1 and the AME Well. Carson Pump started rehab work on Well R-1.

21 **E. Operations & Maintenance Department Report:**

22 Buz Bancroft presented a written report for the month of June that
23 included status updates on water, sewer, garbage and other services
24 provided by the District.

- 25 • Spring 1 is producing more water than usual (66 gpm, up from 60 gpm
26 last month), due to seasonally greater volume of water in the
27 mountain. Staff increased production of Spring 3 from 12 gpm to 25
28 gpm, to provide extra water to Zone 3.
- 29 • Staff removed snow from the office area, worked with Stantec and
30 Carson Pump on Well R-1 and the AMEA Well, finished digging out
31 and reading water meters, and worked on budgeting and maintaining
32 equipment.
- 33 • The Park opened Friday, June 17.
- 34 • Routine water samples were absent coliform bacteria.

35 **F. Proposed CSDA Bylaws Amendments:**

36 Director Grant made a MOTION that the Board approve the proposed
37 CSDA Bylaws Amendments. Director Quinan SECONDED the motion.
38 Directors Grant, Nungester and Quinan being in favor, the motion was
39 APPROVED.

40 **G. Vote for CSDA Board of Directors:**

41 Director Quinan made a MOTION that the Board vote for Peter J. Kampa
42 for Seat C, Region 2, of the California Special Districts Association Board
43 of Directors. Director Nungester SECONDED the motion. Directors
44 Grant, Nungester and Quinan being in favor, the motion was
45 APPROVED.

46 **H. Committee Reports:**

47 i. **Budget & Finance Committee:** President Danz presented a written
48 report of the July 7 Committee meeting.

- 49 a. **Non-standard Transactions:** None.

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- 1 b. **Investments/cash:** Per the Committee's recommendation,
2 Director Nungester made a MOTION that 1) the proceeds from the
3 \$86,000 CD maturing on July 13 be deposited in the District's
4 checking account, and 2) the proceeds from the \$86,000 CD
5 maturing on July 21 be deposited in the Placer County Treasurer's
6 account. Director Quinan SECONDED the motion. Directors
7 Grant, Nungester and Quinan being in favor, the motion was
8 APPROVED. Director Grant recommended to the Committee that
9 they investigate the ease with which funds can be withdrawn from
10 the Placer County Treasurer's account; if it is easy, she suggested
11 that the District should transfer more of its funds to this account, to
12 take advantage of the higher return. President Danz agreed and
13 suggested that Manager Collins withdraw \$10,000 from the Placer
14 County Treasurer's account sometime between July 21 and 31, to
15 test the withdrawal process.
- 16 c. **Requests from Customers for Adjustments to their Bills:** One
17 customer requested that he not be charged for water usage
18 caused by a leak at his house. Since the leak was on the
19 customer's side of the meter, the Committee denied the request.
- 20 d. **Requests for Unbudgeted Expenses:** None.
- 21 e. **Next meeting:** Scheduled for Thursday, August 11, at 1:00 p.m.
- 22 ii. **Administration & Personnel Committee:** There was no meeting.
- 23 iii. **Park, Recreation & Greenbelt Committee:** There was no meeting.
- 24 iv. **Long Range Planning Committee:** There was no meeting.

25 **The Board took a break between 8:43 and 8:55, awaiting the arrival of a**
26 **representative from NTFPD.**

27 **C. Fire Department Report:**

28 Chief Whitelaw from NTFPD was in attendance and reported the
29 following:

- 30 • June Dispatch Report: There were five calls. Three of the calls were
31 to a single address, all with "no incident found on arrival" or "cancelled
32 en route". Chief Whitelaw mentioned that there were a couple of EMT
33 calls from the ski area over the Fourth of July weekend.
- 34 • Chipping: Defensible space activity has been slow in the valley,
35 probably due to the weather and amount of residual snow. NTFPD
36 will be in the valley four times during the summer to chip residential
37 slash piles.
- 38 • NTFPD is working on increasing redundancy in their 911 radio
39 frequency system.
- 40 • A component of the State budget requires the Board of Forestry to
41 identify properties in areas of high fire hazard that will be subject to an
42 annual fee not to exceed \$150 per developed parcel. Squaw Valley,
43 Alpine Meadows and North Tahoe all appear to fall into this category
44 of SRA (State Responsibility Area). Property owners in these SRAs
45 will see a line item for fire protection on their property tax bills. The
46 collected fees will go directly to the State. CalFire will get this money,
47 and the State will take CalFire's general funds to use for other
48 purposes. CalFire is here for about 10 weeks during the summer,
49 with engines at Carnelian Bay, South Lake Tahoe, and Truckee

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- 1 Airport. Members of the public may be upset, since the line item is
2 considered a fee, rather than a tax; it was approved by a majority of
3 the State legislature, rather than the two-thirds approval required to
4 adopt a new tax.
5 • Storage Building: Chief Whitelaw said the expansion of ASCWD's
6 Vehicle Storage Building - requested and funded by NTFPD - is
7 meeting all of NTFPD's needs.
8 • President Danz asked Chief Whitelaw if, at future Board meetings, the
9 NTFPD representative could arrive at 8:45 a.m., rather than 9:00 a.m.

10 **N. Open Items:**

11 Last month the Board postponed action on an agenda item that called for
12 applications for Directors on the California Rural Water Association
13 Board, wishing to give President Danz (who was absent) the opportunity
14 to run if she wished. She thanked the Board, but said she declined to
15 run.

16 **O. Correspondence to the Board:**

17 None.

18 **4. DIRECTORS' COMMENTS**

19 The August Board meeting is scheduled for its normal time: Friday, August 12, at
20 8:30 a.m.

21 **5. CLOSED SESSION**

22 None.

23 **6. ADJOURNMENT**

24 There being no further business before the Board, the meeting was adjourned at
25 9:02 a.m.

26
27 Respectfully Submitted,

approved 8/12/11 as submitted

28
29
30
31 Jancis Martin
32 Recording Secretary