
ALPINE SPRINGS COUNTY WATER DISTRICT

Directors: Albert Clement, Janet S. Grant, Evan Salke, Christine York

General Manager: Joe Mueller

PUBLIC NOTICE

Regular Meeting of the Board of Directors Alpine Springs County Water District

Date: Friday, September 12th, 2025
Location: District Office, Board Room
270 Alpine Meadows Road
Alpine Meadows, CA 96146
Time: 9:00 a.m.

AGENDA

NOTE: THE DISTRICT BOARD OF DIRECTORS MAY TAKE FORMAL ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW. AGENDA ITEMS MAY OR MAY NOT BE TAKEN IN THE SEQUENCE PRESENTED BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED BELOW PRIOR TO THE MEETING.

Meetings are held in person in the ASCWD boardroom at 270 Alpine Meadows Rd. and are open to the general public. Public comment is accepted by the board only in the following ways, in person at 270 Alpine Meadows Rd., Alpine Meadows, CA, in writing submitted to the Board Secretary by email to info@alpinesprings.org, or by mail before Tuesday September 9th, 2025 @ 9:00 a.m.

A ZOOM broadcast is provided when available through the following link. No public participation or comment is provided through ZOOM.

ZOOM: At the specified time, 9:00 a.m., connect to ZOOM. **Mtg. ID:** 816 3967 7984; **passcode:** 743087; Times listed are approximate.

Join Zoom Meeting:

<https://us06web.zoom.us/j/81639677984?pwd=L1zbH21ddGNyfDElTuAfMuNgiTbE2G.1>

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

B. PUBLIC COMMENT

It is the policy of the Alpine Springs County Water District to give the public the opportunity to address any item of interest which is relevant to the district's activities. This is an opportunity for members of the public to address the Board on items that are not on this agenda or any agenda item that they cannot stay for. Please state your name for the record. Comments are limited to five minutes. Under state law, the Board cannot take action on an item not on the agenda. After the closing of Public Comment, the Board may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting.

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C. APPROVAL OF MINUTES

C1) AUGUST REGULAR BOARD MEETING

The Board shall review and vote to approve the minutes of the Regular Board meeting of August 8th, 2025.

D. DEPARTMENT REPORTS

D1) FINANCIAL REPORT

Mike Dobrowski, CPA, shall discuss the monthly August 2025 financial statements highlighting outstanding issues. The Chair of the Budget & Finance Committee shall comment on the Committee's review of the statements. The Board shall vote to accept the financial statements and to approve the monthly (reports) expenditures.

D2) FIRE DEPARTMENT REPORT

Chief Leighton, or his designee, shall report on the August 2025 activities of North Tahoe Fire Protection District for Alpine Meadows, dispatch report and the staffing of the Alpine Meadows Fire Station 56.

D3) GENERAL MANAGER'S REPORT

Joe Mueller, the General Manager, shall report on his activities during the month of August 2025.

D4) OPERATION & MAINTENANCE DEPARTMENT REPORT

The Operations Staff shall report on issues regarding water, sewer, parks, garbage, and other services provided by the district. Staff shall comment on and answer questions regarding the August 2025 Water/Sewer Report.

D5) TTSA REPORT

The Board of Directors meeting was held on August 20th, 2025, meeting summaries attached.

E. COMMITTEE REPORTS

E1) BUDGET & FINANCE COMMITTEE (PRESIDENT GRANT)

Met September 11th, the previous month August 7th, 2025, B&F report is attached.

E2) PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR YORK)

No Meeting

E3) LONG RANGE PLANNING COMMITTEE (DIRECTOR YORK)

Met August 25th, 2025, LRP report is attached.

E4) ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR CLEMENT)

No Meeting

F. BUSINESS ITEMS FOR BOARD DISCUSSION & ACTION

F1) PRESENTATION: EASTERN PLACER FUTURE

Representatives from the Eastern Placer Future interim executive team will provide an update on the community-led effort exploring the potential incorporation of Eastern Placer County/North Lake Tahoe into a new town. The presentation will include an overview of progress to date, next steps in the process, and an opportunity for Board members to ask questions.

F2) BOARD DIRECTOR APPOINTMENT

Appointment of District Director to fill the recently vacated Board seat from the list of interested applicants.

F3) UNBUDGETED EXPENSE

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Consideration for approval an unbudgeted expense not to exceed \$100,000 to rebuild and replace the Juniper Mountain booster pump station.

F4) DISTRICT AUDIT ENGAGEMENT LETTERS

Consideration of Audit engagement letters from MUN CPAs to perform the District's annual Audit and Appropriations Limit Calculation.

F5) AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES IN CONNECTION WITH THE ALPINE SPRINGS COUNTY WATER DISTRICT 2025/2026 CAPITAL IMPROVEMENT PROJECTS
Consideration of a Professional Services Agreement with Carollo Engineers for Task 1 Line Replacements, Task 2 Chlorination System Evaluation, and Task 3 Water Storage Tank Replacement Design.

F6) ORDINANCE #10-2025 ALPINE SPRINGS COUNTY WATER DISTRICT AMENDING AND MODIFYING DISTRICT'S RULES AND REGULATIONS, RULE 23 APPLICABLE TO WATER SERVICE/CROSS CONNECTIONS, AND CROSS-CONNECTION CONTROL PROGRAM TO PROTECT THE PUBLIC WATER SYSTEM

Consideration for approval Ordinance #10-2025 Alpine Springs County Water District Amending and Modifying District's Rules and Regulations, Rule 23.

F7) DISTRICT BUDGET AND FINANCE POLICY 2.4.0

Consider for approval District Budget and Finance Policy 2.4.0 Contracts and Agreements Authorization, replacing District Administration and Personnel Policy 4.11.0.

G. CORRESPONDENCE TO THE BOARD

All correspondence to the Board received at the District Office more than 72 hours before the scheduled Board meeting shall be discussed at the meeting. The Board may dispense with any item immediately, direct investigation of any item to a Board or ad-hoc Committee and/or table any item until the next regularly scheduled Board meeting.

H. CLOSED SESSION

NONE

I. DIRECTORS' COMMENTS

In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

J. ADJOURNMENT

The Board of Directors of Alpine Springs County Water District, as a general rule, would like to complete its regular meetings within four hours. If it appears that the meeting will extend beyond four hours, the Board President shall poll the Directors as to their wishes on finishing Board business. A majority of the Directors shall decide whether to complete all items on the agenda at this meeting, postpone the meeting or move remaining agenda items to the next regularly scheduled meeting.

Next regularly scheduled Board meeting – Friday October 10th, 2025, at 9:00 a.m.

I certify that on or before Tuesday September 9th, 2025, at 9:00 a.m., I personally posted and forwarded agendas as requested.

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Joe Mueller, General Manager
Alpine Springs County Water District