

1 **ALPINE SPRINGS COUNTY WATER DISTRICT**  
2 **MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**  
3 **January 10, 2020**

4 Pursuant to notice given, the regular meeting of the Board of Directors, Alpine Springs County Water District, was held on  
5 Friday January 10, 2020 in the District Board Room, 270 Alpine Meadows Road  
6

7 **I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

8 President Grant called the meeting to order at 9:00 AM at the District Office Board Room.  
9

10 Directors Present: Janet S. Grant, President; Jon Northrop, Vice-President; Dave Smelser; Evan Salke;  
11 Directors Absent: Christine York  
12 Staff Present: John Collins, General Manager; Miguel Ramirez, Facility System Supervisor (Operations  
13 Manager); Judy Friedman, Recording Secretary.  
14 Guests Present: North Tahoe Fire Protection District: Mike Schwartz and Steve Leighton  
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16 **II. PUBLIC COMMENT**

17 There were no comments on items not on today's agenda.  
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19 **III. ITEMS FOR BOARD DISCUSSION & ACTION**

20 **A. FINANCIAL REPORT ..... A**

21 District CPA Mike Dobrowski presented the monthly and quarterly financial reports as of December 31,  
22 2019.  
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24 **It was moved by Northrop and seconded by Smelser to approve the monthly financial reports as of**  
25 **December 31, 2019. Motion carried unanimously.**  
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27 **It was moved by Northrop and seconded by Salke to approve the quarterly financial reports as of**  
28 **December 31, 2019. Motion carried unanimously.**  
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30 **It was moved by Northrop and seconded by Salke to approve payment of checks #31021 - #31073 and**  
31 **payroll as presented. Motion carried unanimously.**  
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33 **B. APPROVAL OF MINUTES .....B**

34 **It was moved by Northrop and seconded by Salke to approve the minutes of the December 13, 2019**  
35 **Regular Board of Directors meeting as presented. Motion carried unanimously.**  
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37 **C. FIRE DEPARTMENT REPORT.....C**

38 NTFPD Chief Mike Schwartz introduced personnel from the Alpine station and reported:

- 39 • Staffing and operational changes during 2019
- 40 • The remodel on the Homewood station has been completed
- 41 • The audit was completed and reported as "clean with no findings"
- 42 • Avalanche and winter training continues
- 43 • Improvements to EMS systems and ambulance equipment
- 44 • The forester will present a report on fuels treatment in Alpine during the past year

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46 Chief Leighton reported:

- 47 • NTFPD responded to 2546 calls in 2019, a 16% increase over 2018. Of those, 431 were calls for  
48 service in Alpine Meadows

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**D. GENERAL MANAGER’S REPORT..... D**

General Manager John Collins presented his December 2019 Manager’s Report. He noted comments to the Notice of Preparation for White Wolf.

**E. OPERATIONS & MAINTENANCE DEPARTMENT REPORT .....E**

Miguel Ramirez presented the Water/Waste Water Report for December 2019, including maintenance performed. In keeping with the trend of fewer leaks, there were no leaks detected in December.

**F. TTSA REPORT .....F**

Representative Northrop reported the plant is operating normally and efficiently and all requirements are being met. The TTSA Board will now meet the third Wednesday of each month.

**G. COMMITTEE REPORTS..... G**

**1.BUDGET & FINANCE COMMITTEE (DIRECTOR GRANT)**

Grant presented the report of the January 9, 2020 Committee meeting. Following a discussion about NTFPD receiving ASCWD property tax payments in a timelier manner, it was agreed that Collins, Dobrowski, and Kim Eason from NTFPD will work with Placer County to get ASCWD property tax reports more quickly.

**2. ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR SALKE)**

This Committee did not meet.

**3. PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR YORK)**

This Committee did not meet.

**4. LONG RANGE PLANNING COMMITTEE (DIRECTOR SMELSER)**

This Committee did not meet.

**1. Discuss defensible space as long range planning item.**

Smelser suggested including Defensible Space as a long- range planning item, which could help with insurance and clearly signals the District’s commitment. Collins will work with Eric Hornvath from NTFPD on what items could be included.

**H. OPEN ITEMS.....H**

No additional items were presented.

**I. ASSIGN COMMITTEE ROSTERS INCLUDING THE TTSA REPRESENTATIVE AND SECRETARY TO THE BOARD .....I**

Grant noted the document in the meeting packet, saying there are no changes to Committee assignments. She distributed Responsibilities of Committee Members. A meeting to update the Employee Policies and Procedures Manual will be scheduled. York will be asked to schedule a Park, Recreation, & Greenbelt Committee meeting in March.

**J. CORRESPONDENCE TO THE BOARD ..... J**

No correspondence was presented.

**IV. DIRECTORS’ COMMENTS**

There were no additional comments.

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**V. ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 9:48 AM. The next regularly scheduled Board meeting is Friday February 14, 2020 at 9:00 AM.

Respectfully Submitted,  
Judy Friedman  
Recording Secretary  
THE PAPER TRAIL SECRETARIAL & BUSINESS SOLUTIONS

approved as submitted 2/14/20