

1 **ALPINE SPRINGS COUNTY WATER DISTRICT**
2 **MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**
3 **November 8, 2019**

4 Pursuant to notice given, the regular meeting of the Board of Directors, Alpine Springs County Water District, was held on
5 Friday November 8, 2019 in the District Board Room, 270 Alpine Meadows Road
6

7 **I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

8 President Grant called the meeting to order at 9:00 AM at the District Office Board Room.
9

10 Directors Present: Janet S. Grant, President; Jon Northrop, Vice-President; Dave Smelser; Evan Salke;
11 Christine York

12 Directors Absent: None

13 Staff Present: John Collins, General Manager; Miguel Ramirez, Facility System Supervisor (Operations
14 Manager); Judy Friedman, Recording Secretary.

15 Guests Present: North Tahoe Fire Protection District: Mike Schwartz, Steve McNamera, Steve Simons,
16 and Steve Leighton; owner Bob Tetrault
17

18 **II. PUBLIC COMMENT**

19 There were no comments on items not on today's agenda.
20

21 **III. ITEMS FOR BOARD DISCUSSION & ACTION**

22 **A. FINANCIAL REPORT A**

23 Grant and Collins presented the financial reports as of October 31, 2019.
24

25 **It was moved by Northrop and seconded by Smelser to approve the financial reports for the month**
26 **of October 2019. Motion carried unanimously.**
27

28 **It was moved by Smelser and seconded by Northrop to approve payment of checks #30911 - #30959**
29 **and payroll. Motion carried unanimously.**
30

31 **B. APPROVAL OF MINUTESB**

32 **It was moved by Smelser and seconded by Salke to approve the minutes of the October 11, 2019**
33 **Board meeting as amended. Motion carried unanimously.**
34

35 **C. FIRE DEPARTMENT REPORTC**

36 NTFPD Chief Schwartz reported on staffing changes and:

- 37 • It was a fairly mild fire season until last month. The season is late and everyone still needs to be
38 very diligent because it is so dry.
- 39 • Placer County is adopting a Short Term Rental ordinance to address noise, parking, garbage, and
40 other nuisances. A fire inspection will be required for owners to get a TOT certificate so they can
41 rent their homes.
- 42 • In light of the barge fire after Labor Day fireworks at Garwood's, consideration is being given
43 to ways of improving safety and response times.
- 44 • With more marketing of the area, resulting in more visitors, the District is investigating ways to
45 increase funding to address higher demand.
46

47 Chief McNamera reported:

- 48 • He is meeting with other agencies in the area in his new role as Fire Marshall.

- He is working with CATT on amendments to the fire code that impact the building industry.
- He has a meeting scheduled with Chris Nelson for the Alpine Sierra project.
- He is tracking impacts of recent legislation having to do with Accessory Dwelling Units
- A law goes into effect January 1, 2020 requiring Defensible Space Inspections upon sale of a home.

Chief Simons reported today is his last meeting with ASCWD as he is retiring. He introduced his replacement, Steve Leighton. Simons noted today is the anniversary of the start of the Camp Fire that destroyed Paradise, California and the lessons learned about the public being prepared and taking responsibility for their safety.

D. CONSIDER RESOLUTION 10-2019 REGARDING THE INSPECTION OF CERTAIN OCCUPANCIES REQUIRED TO PERFORM ANNUAL INSPECTIONS IN SUCH OCCUPANCIES PURSUANT TO SECTIONS 13146.2 AND 13146.3 OF THE CALIFORNIA HEALTH AND SAFETY CODE D

Chief McNamera described the “Ghost Ship” fire in Oakland, California that resulted in this bill requiring mandatory annual inspections.

It was moved by Northrop and seconded by York to adopt Resolution 10-2019.

Roll call vote:

AYES: Smelser, York, Salke, Northrop, Grant

NOES: None

Motion carried unanimously.

E. FIRE INSURANCE PRESENTATION BY CHIEF MIKE SCHWARTZE

Schwartz discussed the challenges getting fire insurance in California in general, and in Tahoe specifically, as a result of recent large scale fires. Property owners are facing cancellations or exorbitant premiums. NTFPD is trying to help mitigate the situation as possible. Becoming a Fire Wise Community is definitely a positive step. Both the County and State are working on the problem, including Insurance Commissioner Lara, who is expected to host a local meeting at some point. His office can be contacted at www.insurance.ca.gov.

F. GENERAL MANAGER’S REPORT..... F

General Manager Collins presented the October 2019 Manager’s report. He provided an update on Tank 4 and 4A, which is being filled today. The final work, including painting, will be done next year. The fourth pay estimate is \$432,000.

Collins is hoping to present the audit in December.

Miguel Ramirez has accepted the position of Facility System Supervisor (Operations Manager), following Buz Bancroft’s retirement. An offer has been made for the Operations Specialist.

The Notice of Preparation for White Wolf is being released soon. Collins will provide written comment.

G. GRANT OF EASEMENT FOR 1564 SLALOM PLACE G

It was moved by Northrop and seconded by York to accept the easement being granted from 1564 Slalom Place. Motion carried unanimously.

1 **It was moved by Smelser and seconded by Northrop to relinquish the back lot line easement to the**
2 **owners of 1564 Slalom Place, quit claiming the easement to APN 095-351-009. Motion carried**
3 **unanimously.**

4
5 **H. OPERATIONS & MAINTENANCE DEPARTMENT REPORT H**

6 Ramirez presented the Water/Waste Water Report for the month of October 2019. He noted two positive
7 Coliform samples, which were negative for E Coli. Both zones were re-sampled and all nine samples were
8 absent Coliform or E Coli.

9
10 Ramirez reviewed other maintenance performed during the month, as well as water production and waste
11 water flows. The Park is closed for the season. The lines were televised and everything looks good except
12 for a line on Meadow at the ski area, which has been addressed.

13
14 **I. TTSA REPORT I**

15 There were no TTSA meetings prior to the ASCWD meeting this month.

16
17 **J. COMMITTEE REPORTS J**

18 **1. BUDGET & FINANCE COMMITTEE (DIRECTOR GRANT)**

19 Grant presented the Budget & Finance Committee Report of the November 7, 2019 meeting.

20
21 **It was moved by Northrop and seconded by Smelser to roll the CD due on November 18, 2019 into a**
22 **3, 6, or 12 month CD, increasing it by interest accrued in \$1000 increments. Motion carried**
23 **unanimously.**

24
25 The Committee received an email regarding a billing issue and asking that interest charges for a late
26 payment be reversed. The Committee recommends denying the request, per standard policy.

27
28 Owner Bob Tetrault addressed the Board to discuss Policy 2.5.0, the delinquent account policy. He asked
29 that interest charges be waived from his account since he did not receive the bill. A discussion followed
30 regarding ways to insure people receive their bills, strategies to notify customers of delinquent accounts,
31 and the possibility of an amendment to the policy offering forgiveness once every ten years or for the life
32 of the deed or other timeframes that do not include habitual offenders. The Budget and Finance
33 Committee and the Board will consider options at the December meeting.

34
35 **2. ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR SALKE)**

36 This Committee did not meet.

37
38 **3. PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR YORK)**

39 This Committee did not meet.

40
41 **4. LONG RANGE PLANNING COMMITTEE (DIRECTOR SMELSER)**

42 This Committee did not meet.

43
44 **K. OPEN ITEMS.....K**

45 Collins will be meeting with McElroy's about defensible space on their property and the property behind
46 theirs, where the pump house is located.

47

1 Zinn will send Board members an email link to Target Solutions to complete courses required before the
2 end of the year.

3
4 York noted two trees removed from the greenbelt across from her home. Apparently it was approved by
5 NTFPD. However, the trees were left. York will add “disposal of trees felled on greenbelt” to the
6 Greenbelt Committee agenda.

7
8 **L. CORRESPONDENCE TO THE BOARDL**

9 There was no correspondence for Board review.

10
11 **IV. DIRECTORS’ COMMENTS**

12 Buz Bancroft’s retirement was noted.

13
14 **V. ADJOURNMENT**

15 There being no further business to come before the Board, the meeting was adjourned at 11:14 AM. The
16 next regularly scheduled Board meeting is Friday December 13, 2019 at 9:00 AM.

17
18 Respectfully Submitted, approved as submitted 12/13/19-P.Zinn
19 Judy Friedman
20 Recording Secretary
21 THE PAPER TRAIL SECRETARIAL & BUSINESS SOLUTIONS
22