

1 **ALPINE SPRINGS COUNTY WATER DISTRICT**
2 **MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**
3 **September 13, 2019**

4 Pursuant to notice given, the regular meeting of the Board of Directors, Alpine Springs County Water District, was held on
5 Friday September 13, 2019 in the District Board Room, 270 Alpine Meadows Road
6

7 **I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

8 President Grant called the meeting to order at 9:00 AM at the District Office Board Room. All joined in
9 reciting the Pledge of Allegiance.

10 **Directors Present:** Janet S. Grant, President; Jon Northrop, Vice-President; Dave Smelser; Evan Salke;
11 Christine York

12 **Directors Absent:** None

13 **Staff Present:** John Collins, General Manager; Buz Bancroft and Miguel Ramirez, Operations &
14 Maintenance; Judy Friedman, Recording Secretary.

15 **Guests Present:** North Tahoe Fire Protection District Fire Marshall Todd Conradson and PIO Erin
16 Holland
17

18
19 **II. PUBLIC COMMENT**

20 There were no comments on items not on today's agenda.
21

22 **III. ITEMS FOR BOARD DISCUSSION & ACTION**

23 **A. FINANCIAL REPORTA**

24 General Manager Collins presented the financial reports as of August 31, 2019.
25

26 **It was moved by York and seconded by Smelser to approve the financial reports as of August 31,**
27 **2019 as presented. Motion carried unanimously.**

28
29 **It was moved by Northrop and seconded by York to approve payment of checks #30786 - #30847**
30 **and payroll. Motion carried unanimously.**

31
32 **B. APPROVAL OF MINUTESB**

33 **It was moved by Northrop and seconded by York to approve the minutes of the August 9, 2019**
34 **Regular Board of Directors Meeting as presented. Motion carried unanimously.**

35
36 Grant noted that at the August 9 meeting, NTFPD Chief Schwartz offered to give a presentation about
37 property insurance issues. The presentation will be scheduled for the October or November meeting.
38

39 **C. FIRE DEPARTMENT REPORTC**

40 Fire Marshall Conradson reported:

- 41 • The past two months have been very busy with nine structure fires in the past two weeks and
42 significant medical responses.
- 43 • There was a fire on the barge used for the Labor Day fireworks show at Garwoods. The need for
44 marine capabilities to fight fires was apparent. As a result of this fire and another last year,
45 permits for firework shows shot from a barge will not be issued.
- 46 • The District is working on updating codes to be compliant with state and county regulations. A
47 presentation will be given to this Board.

- A shelter-in-place drill is scheduled for Alpine Meadows on September 21. The event is hosted by the homeowner’s associations and Squaw Valley Ski Holdings, but the District will provide information and support.

D. GENERAL MANAGER’S REPORT..... D

General Manager Collins presented the August 2019 Manager’s Report included in the meeting packets. He highlighted the work done this month on the Tank 4 and 4A Replacement project. The updated GASB 68 has been submitted to the auditors. In response to a question about White Wolf, Collins explained his response to State Health regarding water service requirements. A brief discussion followed.

E. OPERATIONS & MAINTENANCE DEPARTMENT REPORTE

Buz Bancroft presented the August 2019 Water/Sewer report, which was in the meeting packet. All systems are operating efficiently. Bancroft reviewed maintenance done in the past month, including monitoring the Tank 4 and 4A Replacement project. The public dumpsters will be removed on Monday September 16.

Ramirez will be giving this report beginning in October because Bancroft has announced his retirement from ASCWD effective December 27, 2019.

F. TTSA REPORT F

Northrop reported all systems are working normally and efficiently. The next TTSA Board meeting is scheduled for October 9, 2019. TTSA charges will now appear on property tax bills.

G. CONSIDER RESOLUTION 7-2019 ADOPTING A NEW INFLATION ADJUSTMENT PERIOD IN THE FIRE FACILITIES IMPACT STUDY DATED NOVEMBER 30, 2018 G

Conradson presented this item, saying the change has to do with moving the date of the approval process.

It was moved by Northrop and seconded by Smelser to approve Resolution 7-2019, adopting a new inflation adjustment period in the Fire Facilities Impact Study dated November 30, 2018.

ROLL CALL VOTE:

AYES: Grant, Smelser, York, Salke, and Northrop

NOES: None

Motion carried unanimously.

H. DISCUSSION REGARDING THE REMOVAL OF THE DUMPSTERS FROM THE DISTRICT’S PROPERTYI

Grant noted the information on this item in today’s meeting packet. She described her presentation at the recent Valley-Wide Meeting, explaining the District has been considering this item for some time now and included it on ASCWD Board Meeting agendas and in the newsletters. A brief discussion followed, including the outreach about the Ordinance requiring a bear box be installed at rental properties.

I. COMMITTEE REPORTSJ

1. BUDGET & FINANCE COMMITTEE (DIRECTOR GRANT)

Grant presented the report of the September 12, 2019 Committee meeting. Two CD’s have been renewed, per Board direction. Seven letters regarding billing issues were received from owners. The Committee reviewed each and recommends denying each request per District policy.

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2 **It was moved by Smelser and seconded by Northrop to decline each owner request regarding**
3 **billing issues as per ASCWD policy. Motion carried unanimously.**
4

5 **2. ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR SALKE)**

6 This Committee did not meet.
7

8 **3. PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR**
9 **YORK)**

10 This Committee did not meet.
11

12 **4. LONG RANGE PLANNING COMMITTEE (DIRECTOR SMELSER)**

13 This Committee did not meet.
14

15 **J. OPEN ITEMSJ**

16 No additional items were presented.
17

18 **K. CORRESPONDENCE TO THE BOARD.....K**

19 There was no correspondence for Board review.
20

21 **IV. DIRECTORS' COMMENTS**

22 Salke has had requests to add a few tables and chairs at the bocce ball court. The Park Committee will
23 include this subject on its agenda at the next meeting after the first of the year.
24

25
26 At the Valley-Wide Meeting, Grant was asked about the water supply, given capital projects are being
27 done on a pay-as-you-go basis. She answered that yes, there is adequate supply.
28

29 She noted that the water tanks on Kangaroo were in the process of being replaced as part of the capital
30 improvement plan and following the tank project booster pumps to improve emergency water supply are
31 next. Approved increased water rates over the next several years will be used to fund the projects.
32

33 Smelser reported Troy Caldwell's presentation at that meeting included a description of the planned
34 shelter-in-place underground bunker included in his project.
35

36 Smelser said the Fire Wise Committee is helping with logistics for the September 21 drill noted above.
37

38 **V. ADJOURNMENT**

39 There being no further business to come before the Board, the meeting was adjourned at 10:03 AM. The
40 next regularly scheduled Board meeting is October 11, 2019 at 9:00 AM.
41

42 Respectfully Submitted,
43 Judy Friedman
44 Recording Secretary

approved as submitted 10/11/19

45 THE PAPER TRAIL SECRETARIAL & BUSINESS SOLUTIONS