

1 **ALPINE SPRINGS COUNTY WATER DISTRICT**
2 **MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**
3 **August 9, 2019**

4 Pursuant to notice given, the regular meeting of the Board of Directors, Alpine Springs County Water District, was held on
5 Friday August 9, 2019 in the District Board Room, 270 Alpine Meadows Road
6

7 **I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

8 President Grant called the meeting to order at 9:00 AM at the District Office Board Room. All joined in
9 reciting the Pledge of Allegiance.

10 **Directors Present:** Janet S. Grant, President; Jon Northrop, Vice-President; Evan Salke; Christine York

11 **Directors Absent:** Smelser

12 **Staff Present:** John Collins, General Manager; Buz Bancroft, Operations & Maintenance; Judy
13 Friedman, Recording Secretary. District CPA Mike Dobrowski attended via teleconference for his
14 report.

15 **Guests Present:** North Tahoe Fire Protection District Chief Mike Schwartz, EMS Battalion Chief Steve
16 McNamera and Battalion Chief Steve Simons
17

18
19 **II. PUBLIC COMMENT**

20 There were no comments on items not on today's agenda.
21

22 **III. ITEMS FOR BOARD DISCUSSION & ACTION**

23 **A. FINANCIAL REPORTA**

24 District CPA Mike Dobrowski attended via teleconference to present the FY 2018/19 year-end report
25 and monthly report as of July 31, 2019. He will be meeting with the auditors next month.
26

27 **It was moved by Northrop and seconded by York to approve the financial reports for the month**
28 **of July, 2019. Motion carried unanimously.**

29
30 **It was moved by Northrop and seconded by York to approve the FY 2018/19 Year-End report.**
31 **Motion carried unanimously.**
32

33 **It was moved by Northrop and seconded by York to approve checks #30724 - #30785 and payroll**
34 **for payment. Motion carried unanimously.**
35

36 **B. APPROVAL OF MINUTESB**

37 **It was moved by Northrop and seconded by York to approve the minutes of the July 12, 2019**
38 **Regular Board of Directors meeting as corrected. Motion carried unanimously.**
39

40 **C. FIRE DEPARTMENT REPORT.....C**

41 North Tahoe Fire Protection District Chief Mike Schwarz reported:

- 42 • The Annual Budget is being prepared and the CalPERS audit is being conducted
- 43 • As predicted, fire season is off to a slow start, although there have been a lot of medical calls. In
44 the past week there have been two structure fires, a vehicle fire, and the District has provided
45 mutual aid to a fire in Sparks, Nevada.
- 46 • Over 1100 properties in the District have received defensible space inspections.
- 47 • Schwartz and other personnel have attended over 20 homeowner association meetings recently.
48 There has been a lot of interest in emergency notifications and evacuations, but the main concern

1 is cancelled fire insurance or significant increases in premiums. According to a current survey, 7
2 out of 10 homeowners have received non-renewal notices. Alpine Meadows is doing all the right
3 things; the water system is good and the ISO rating is favorable. That said, people may need to
4 cut down many more trees than they want to. Schwartz offered to give his full 30 minute
5 presentation at an ASCWD Board meeting. NTFPD personnel will be at the Valley-Wide
6 meeting.

- 7 • The District is fully staffed, but there is an open recruitments for a Fire-Fighter Paramedic.
- 8 • The Tahoe Summit is scheduled for August 20 at Valhalla. Governor Newsom is giving the key-
9 note address.

10 Chief Simons reported:

- 11 • July was one of the busiest months ever, second only to January 2017. There have been a lot of
12 significant medical calls. The structure fires were contained quickly.
- 13 • So far, everything is working well and being handled, but with no rain, the underbrush is getting
14 drier.

15 Chief McNamera reported:

- 16 • The new ambulance rates have been approved. Increased revenues will result in better response
17 and equipment.
- 18 • There were 333 medical calls last month, almost 11 every day. Calls are much higher on
19 weekends than during the week.

20
21 Grant asked about a drill in September. Schwartz said it is not being driven by NTFPD, but it is a
22 shelter-in-place activity where residents can go to the parking lots in Squaw and Alpine to get pertinent
23 information.

24
25 **D. GENERAL MANAGER’S REPORT.....D**

26 General Manager John Collins presented his July 2019 Manager’s Report. He will continue to follow up
27 on White Wolf. He heard State Health was contacted about White Wolf building their own water
28 system. Stantec has revised the layout on Tank 4 and 4A, which is actually better.

29
30 **E. OPERATIONS & MAINTENANCE DEPARTMENT REPORT.....E**

31 Buz Bancroft presented the July Water/Sewer Report noting gallons of water produced and sewer flows.
32 He reviewed the maintenance performed during the month.

33
34 **F. TTSA REPORT.....F**

35 No report was given. The next TTSA meeting is scheduled for August 14, 2019.

36
37 **G. DISCUSSION REGARDING THE REMOVAL OF THE DUMPSTERS FROM
38 THE DISTRICT’S PROPERTY..... G**

39 A full report was included in the meeting packets, including positive and negative written responses
40 from customers. The Board has been asked to consider a delay in implementation. Discussion followed.

41
42 **It was moved by Northrop and seconded by York to leave the courtesy dumpsters at the ASCWD
43 offices until November 8.**

44 **AYES: Northrop and York**

45 **NOES: Grant**

46 **ABSTENTION: Salke**

47 **Motion failed.**

1 **H. CSDA ELECTIONS H**

2 **It was moved by Northrop and seconded by York to cast the ASCWD vote for Jerry Gilmore for**
3 **the CSDA Board of Directors, Seat B. Motion carried unanimously.**

4
5 **I. COMMITTEE REPORTS I**

6 **1. BUDGET & FINANCE COMMITTEE (DIRECTOR GRANT)**

- 7 a. **Discuss, if necessary, non-standard transactions.**
- 8 b. **Discuss monthly and quarterly reports and status of investments/cash**
9 **and vote to approve, if necessary, new investments.**
- 10 c. **Review, discuss and vote to approve, if necessary, requests from**
11 **customers regarding billing issues.**
- 12 d. **Review, discuss and vote to approve, if necessary, requests for**
13 **unbudgeted expenses and capital expenditures.**

14 Grant presented the August 8, 2019 Committee meeting report.

15 **It was moved by Salke and seconded by Northrop to roll over each of the expiring CDs to a 3, 6, 9,**
16 **or 12 month CD, depending on the best rate available, and adding interest in \$1,000 increments.**
17 **Motion carried unanimously.**

18
19 **2. ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR SALKE)**

20 This Committee did not meet.

21
22 **3. PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR**
23 **YORK)**

24 This Committee did not meet.

25
26 **4. LONG RANGE PLANNING COMMITTEE (DIRECTOR SMELSER)**

27 This Committee did not meet.

28
29 **J. OPEN ITEMS J**

30 No additional items were presented.

31
32 **K. CORRESPONDENCE TO THE BOARD..... K**

33 There was no correspondence for Board review.

34
35 **L. DISCUSSION ABOUT THE ANNUAL VALLEY-WIDE MEETING AGENDAL**

36 **The Board of Directors will discuss items for the annual meeting agenda.**

37 Grant reviewed the topics she will present on behalf of ASCWD, including current projects and the need
38 for the annual rate increase to meet the needs of the District. Salke suggested she have the rate study
39 available and comment about construction projects that impact water quality.

40
41 **VI. DIRECTORS' COMMENTS**

42 Grant reported Smelser observed a rental company, Tahoe Getways, attempting to use the dumpsters for
43 material other than household trash. Zinn reported the new ordinance has been sent to all known rental
44 agencies.

45
46 **V. ADJOURNMENT**

1 There being no further business to come before the Board, the meeting was adjourned at 10:11 AM. The
2 next regularly scheduled Board meeting is September 13, 2019 at 9:00 AM.

3

4 Respectfully Submitted,
5 Judy Friedman, Recording Secretary

Approved 9/13/19 as submitted

6 THE PAPER TRAIL SECRETARIAL & BUSINESS SOLUTIONS