

1 **ALPINE SPRINGS COUNTY WATER DISTRICT**
2 **MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**
3 **July 12, 2019**

4 Pursuant to notice given, the regular meeting of the Board of Directors, Alpine Springs County Water District, was held on
5 Friday July 12, 2019 in the District Board Room, 270 Alpine Meadows Road
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7 **I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

8 President Grant called the meeting to order at 9:00 AM at the District Office Board Room. All joined in
9 reciting the Pledge of Allegiance.

10 **Directors Present:** Janet S. Grant, President; Jon Northrop, Vice-President; Dave Smelser; Evan Salke;
11 Christine York

12 **Directors Absent:** None

13 **Staff Present:** John Collins, General Manager; Buz Bancroft, Operations & Maintenance; Judy
14 Friedman, Recording Secretary. District CPA Mike Dobrowski attended via teleconference to give his
15 report.

16 **Guests Present:** North Tahoe Fire Protection District Chiefs Steve Simons and Todd Conradson; Martin
17 Berry
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20 **II. PUBLIC COMMENT**

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22 **III. ITEMS FOR BOARD DISCUSSION & ACTION**

23 **A. FINANCIAL REPORTA**

24 District CPA Mike Dobrowski presented the June 30, 2019 financial report. The year-end reports will
25 remain open for another 4-6 weeks as final invoices are still coming in. The largest payment last month
26 was made to the NTFPD, with revenues received from the County to offset the payment. The current
27 cash position exceeds last year's by \$56,000.

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29 **It was moved by Northrop and seconded by Smelser to approve the financial reports as of June 30,**
30 **2019. Motion carried unanimously.**

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32 **It was moved by Smelser and seconded by Northrop to approve payment of payroll and checks**
33 **#30673 – 30723. Motion carried unanimously.**

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35 **B. APPROVAL OF MINUTESB**

36 **It was moved by Northrop and seconded by Smelser to approve the minutes of the June 14, 2019**
37 **Board meeting. Motion carried unanimously.**

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39 **C. FIRE DEPARTMENT**
40 **REPORT.....C**

41 NTFPD Chief Steve Simons reported:

- 42 • 4th of July is always one of the busiest times of the year and marks the beginning of the summer
43 season.
- 44 • Although there are not local concerns right now because of the heavy, late winter, it is Fire
45 Season and the fire ban is in effect. Open burning can only occur in approve containers and
46 renters must have written permission from the property owner. No burning at all is allowed on
47 Red Flag Warning Days.

- Crews have been busy training. Several personnel and Board members recently toured the Camp Fire area. It illustrated the importance of educating the public about preparedness.
- There have been some changes in Board members in Meeks Bay.

Chief Todd Conradson reported:

- He heard the Alpine Community Work Day went well, but he did receive a complaint about piles that were left. There was no chipper crew available that day, but the issue has been addressed.
- The District is recruiting for a Fire Prevention Officer.
- Chipping is underway. NTFPD is handling the entire California side of the lake until other areas can hire staff.
- It's been a busy building season with a lot of inspections. A lot of weddings are requesting fireworks permits.

The Chiefs answered questions clarifying the chipping program. The next scheduled period for Alpine Meadows is August 3-9, 2019. Simon said the District fully supports ASCWD removing public dumpsters from the property.

D. GENERAL MANAGER'S REPORT..... D

General Manager John Collins presented his June 2019 Manager's Report and clarified the work done over the past month.

Collins attended the Liberty Utilities presentation regarding de-energization, which could last as long as three days during Red Flag Warning days. The wells are not impacted by power outages and if necessary, additional generators can be brought in as long as there is propane.

E. OPERATIONS & MAINTENANCE DEPARTMENT REPORT.....E

Buz Bancroft presented the June Water/Sewer report noting gallons of water produced, sewer flows, and maintenance during the month.

F. TTSA REPORT..... F

Northrop reported all TTSA systems are running normally and efficiently. There is consideration of adding solar energy, but the payback is 10 years.

G. REVIEW AND ADOPT THE FINAL 2019-2020 OPERATING BUDGET (BY FUND BY MONTH) WITH THE NEW COLA RATES..... G

The final COLA rates were reviewed. Grant said there will be a budget increase of \$732 based on the new rates.

It was moved by Smelser and seconded by Northrop to approve the final operating 2019/2020 Operating Budget by Fund by Month. Motion carried unanimously.

It was moved by Northrop and seconded by York to approve the month by quarter report. Motion carried unanimously.

H. SDRMA'S 2019 BOARD OF DIRECTORS ELECTIONS..... H

It was moved by Northrop and seconded by Smelser to vote for Jesse Claypool, Patrick O'Rourke, and Sandy Seifert-Raffelson for the SDRMA Board of Directors. Motion carried with Salke abstaining.

I. REVIEW AND APPROVE ADDENDUM No. 9, AGREEMENT FOR GENERAL MANAGERS SERVICESI

Grant noted the adjusted COLA rate.

It was moved by Smelser and seconded by Northrop to approve Addendum No. 9, Agreement for General Manager Services. Motion carried unanimously.

J. DISCUSSION REGARDING THE TIME TO REMOVE THE DUMPSTERS FROM DISTRICT PROPERTYJ

Collins presented the report in the meeting packets outlining the issues and alternatives considered. He showed pictures of last Monday when the dumpsters were again overflowing. Discussion followed regarding removing the dumpsters for public use, the timing of implementing that decision, and strategies for informing the public.

It was moved by Smelser and seconded by York to remove the courtesy dumpsters from ASCWD property. Motion carried with Northrop abstaining.

Discussion continued on implementation. It was noted that it may be difficult to install a bear box at some locations and property owners need enough time to order and install boxes.

Salke left the meeting at 9:58 AM and was not present for the next vote.

It was moved by Smelser and seconded by York to permanently remove the courtesy dumpsters from ASCWD property by September 16, 2019. Motion carried with Northrop abstaining.

This item will be on next month’s agenda for an update and review.

K. COMMITTEE REPORTS..... K

1. BUDGET & FINANCE COMMITTEE (DIRECTOR GRANT)

- a. Discuss, if necessary, non-standard transactions.
- b. Discuss monthly reports and status of investments/cash and vote to approve, if necessary, new investments.
- c. Review, discuss and vote to approve, if necessary, requests from customers regarding billing issues.
- d. Review, discuss and vote to approve, if necessary, requests for unbudgeted expenses and capital expenditures.
- e. Reviewed the final budget by fund by month CIP and Operating budgets

Grant presented the report of the July 11, 2019 Budget and Finance Committee meeting. The Treasurer’s Report was included in the meeting packet.

2. ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR SALKE)

This Committee did not meet.

3. PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR YORK)

This Committee did not meet.

