

1 **ALPINE SPRINGS COUNTY WATER DISTRICT**  
2 **MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**  
3 **April 12, 2019**

4 Pursuant to notice given, the regular meeting of the Board of Directors, Alpine Springs County Water District, was held on  
5 Friday April 12, 2019 in the District Board Room, 270 Alpine Meadows Road  
6

7 **I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

8 President Grant called the meeting to order at 9:00 AM at the District Office Board Room. A quorum  
9 was established. All joined in reciting the Pledge of Allegiance.

10 **Directors Present:** Janet S. Grant, President; Jon Northrop, Vice-President; Christine York

11 **Directors Absent:** Smelser and Salke

12 **Staff Present:** John Collins, General Manager; Buz Bancroft, Operations & Maintenance; Judy  
13 Friedman, Recording Secretary. District CPA Mike Dobrowski attended via teleconference for the  
14 Financial Report.

15 **Guests Present:** North Tahoe Fire Protection District Chief Mike Schwartz  
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18 **II. PUBLIC COMMENT**

19 There were no comments on items not on today's agenda.  
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21 **III. ITEMS FOR BOARD DISCUSSION & ACTION**

22 **A. FINANCIAL REPORT .....A**

23 District CPA Mike Dobrowski presented the financial reports as of March 31, 2019.  
24

25 **It was moved by Northrop and seconded by York to approve the financial reports as of March 31,**  
26 **2019 as presented. Motion carried unanimously.**

27  
28 **It was moved by York and seconded by Northrop to approve payment of checks #30521- 30572**  
29 **and payroll. Motion carried unanimously.**

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31 **B. APPROVAL OF MINUTES .....B**

32 **It was moved by Northrop and seconded by York to approve the minutes of the March 8, 2019**  
33 **Board meeting. Motion carried unanimously.**

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35 **C. FIRE DEPARTMENT REPORT .....C**

36 NTFPD Chief Schwartz reported:

- 37 • This has been a very busy winter. It had been fairly normal, but heavy snows in March made it as  
38 busy as the big winter of 2017.
- 39 • Fire calls go down in April, but the District is busy preparing the new budget. It is also  
40 legislative season and California is considering 167 fire-related bills. Schwartz testifies in  
41 Sacramento and Auburn to insure necessary funds are allocated to this area.
- 42 • There is a push statewide to reduce code requirements because of public sentiment. It is  
43 important to enforce all codes. Schwartz noted a recent article in the Sacramento Bee calling  
44 Kings Beach as "the next Paradise area."
- 45 • The District has submitted grant applications totaling almost \$6.5 million for everything from  
46 equipment to programming. Alpine Meadows is included in all requests. Placer County Transient  
47 Occupancy Tax (TOT) funds have been requested to help cover increased medical calls as more  
48 trails are built. Back country rescues have seen the highest call volume increase.
- 49 • Schwartz was in Buelton for the Annual Code Camp designed to keep personnel updated.

- April is the 5<sup>th</sup> anniversary of Meeks Bay joining the District. There is a joint Board meeting on Monday and both Boards are hoping for a consolidation at some point.
- Working group meetings are being scheduled to determine what programs can be offered in each community this summer. For Alpine, that may mean chipping and clearing. Funds are coming from a Fire Adapted Communities grant.
- Schwartz noted upcoming staffing changes. A recruitment process has begun to prepare for a couple of Battalion Chief retirements.

**D. GENERAL MANAGER’S REPORT..... D**

General Manager John Collins presented the March 2019 Manager’s Report, updating the Board on the projects and issues addressed during the past month.

**E. OPERATIONS & MAINTENANCE DEPARTMENT REPORT .....E**

Buz Bancroft presented the Water/Sewer Report for March 2019, noting gallons of water produced, sewer flows, and maintenance for the month.

**F. TTSA REPORT ..... F**

Northrop reported all systems are operating efficiently and normally and all requirements are being met. The next TTSA Board meeting is scheduled for May 15, 2019.

**G. SET PUBLIC HEARING REQUIRING BEAR BOXES ON RENTAL PROPERTIES G**

The Board reviewed the draft ordinance with changes requested from the last meeting. A brief discussion followed regarding permitting and enforcement.

**It was moved by York and seconded by Northrop to set a public hearing June 14, 2019 at 9:00 AM on the proposed ordinance requiring bear boxes on rental properties in Alpine Meadows. Motion carried unanimously.**

**H. OPEB OPTIONS WITH CALPERS.....H**

Collins presented the proposed Agreement and Election of ASCWD to Prefund Other Post-Employment Benefits through CalPERS (CERBT Trust), which was included in the meeting packets. He proposed that two members of the Budget and Finance Committee and the General Manager be signers on the account. Collins clarified that this is for health benefits, not retirement.

**It was moved by Northrop and seconded by York to approve the Agreement and Election of ASCWD to prefund Other Post-Employment Benefits (OPEB) through CalPERS (CERBT Trust) as presented. Motion carried unanimously.**

**I. RESOLUTION 2-2019 – REQUESTING COLLECTION OF CHARGES ON THE PLACER COUNTY TAX ROLL FOR TAX YEAR 2019/2020.....I**

**It was moved by York and seconded by Northrop to adopt Resolution 2-2019, requesting collection of charges for unpaid billing for the tax year 2019/2020 bills from 7/1/18 unpaid bills.**

**Roll call vote:**

**AYES: Grant, Northrop, and York**

**NOES: None**

**Motion carried unanimously**

**J. COMMITTEE REPORTS.....J a.**

- 1                   **1. BUDGET & FINANCE COMMITTEE (DIRECTOR GRANT)**
- 2                    a. Discuss, if necessary, non-standard transactions.
- 3                    b. Discuss monthly reports and status of investments/cash and vote to
- 4                    approve, if necessary, new investments.
- 5                    c. Review, discuss and vote to approve, if necessary, requests from
- 6                    customers regarding billing issues.
- 7                    d. Review, discuss and vote to approve, if necessary, requests for
- 8                    unbudgeted expenses and capital expenditures.

9 The report of the April 9, 2019 Budget and Finance Committee meeting was distributed. Grant noted the  
10 two CD's that the Committee recommends rolling over.

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12 **It was moved by Northrop and seconded by York to roll over the CDs due April 15 and May 9,**  
13 **plus any accrued interest in increments of \$1000 to the term offering the best return at this time.**  
14 **Motion carried unanimously.**

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16 Grant reported the Committee reviewed the draft Operations and Capital budgets for FY 2019/20 and  
17 made some recommendations. The budgets will be presented to the full Board in May.

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19                   **2. ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR**  
20                    **SALKE) J b.**

21 Collins reported the Committee met. There are no recommended changes to the Mission Statement. The  
22 2019/20 Goals and Objectives for the Board and District Manager were included in the meeting packets.

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24 **It was moved by Northrop and seconded by York to approve the 2019/20 Goals and Objectives for**  
25 **the Board and District Manager as presented. Motion carried unanimously.**

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27                   **3. PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR**  
28                    **YORK) J c.**

29                    **The committee will present changes to Park, Rec and Greenbelt policies for**  
30                    **the Boards approval.**

31 York presented a report of the Committee's March 7 meeting and noted the policy changes  
32 recommended, which will be submitted for approval next month. The Committee recommends a "no  
33 dogs allowed" sign on the front gate. Discussion followed regarding the recommendations. York said the  
34 Easter Egg Hunt is scheduled for April 20<sup>th</sup>. She described plans for upcoming nature walks.

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36 **It was moved by Northrop and seconded by York to put a "no dogs allowed" sign on the front gate**  
37 **and "no food allowed" sign at the tennis courts. Motion carried unanimously.**

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39                   **4. LONG RANGE PLANNING COMMITTEE (DIRECTOR SMELSER)**

40 This Committee did not meet.

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42                    **K. OPEN ITEMS .....K**

43 No Open Items were presented.

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45                    **L. CORRESPONDENCE TO THE BOARD.....L**

46 There was no correspondence presented.

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48 **IV. DIRECTORS' COMMENTS**

49 All Directors confirmed they have filled their Form 700.

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Grant is working with Zinn to insure mid-month checks go out in a timely manner.

**V. ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 9:50 AM. The next regularly scheduled Board meeting is May 10, 2019 at 9:00 AM.

Respectfully Submitted,  
Judy Friedman  
Recording Secretary  
THE PAPER TRAIL SECRETARIAL & BUSINESS SOLUTIONS

APPROVED MAY 10, 2019 AS SUBMITTED