

1 **ALPINE SPRINGS COUNTY WATER DISTRICT**  
2 **MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**  
3 **March 8, 2019**

4 Pursuant to notice given, the regular meeting of the Board of Directors, Alpine Springs County Water District, was held on  
5 Friday March 8, 2019 in the District Board Room, 270 Alpine Meadows Road  
6

7 **I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

8 President Grant called the meeting to order at 9:02 AM at the District Office Board Room. All joined in reciting  
9 the Pledge of Allegiance.

10  
11 **Directors Present:** Janet S. Grant, President; Jon Northrop, Vice-President; Evan Salke. Christine York arrived  
12 at 9:09 AM. Dave Smelser arrived at 9:17 AM.

13 **Directors Absent:** None

14 **Staff Present:** John Collins, General Manager; Buz Bancroft, Operations & Maintenance; Judy Friedman,  
15 Recording Secretary. District CPA Mike Dobrowski attended via teleconference for the Financial Report.

16 **Guests Present:** North Tahoe Fire Protection District Chief Mike Schwartz, PIO Erin Holland, and David  
17 Rodriguez  
18

19 **II. PUBLIC COMMENT**

20 There were no comments on items not on today's agenda.  
21

22 **III. ITEMS FOR BOARD DISCUSSION & ACTION**

23 **A. ORDINANCE 1-2019 ASCWD SETTING FEES FOR COST RECOVERY OF FIRE &**  
24 **LIFE SAFETY ACTIVITIES.....A**

25 The Public Hearing for this item was opened at 9:04 AM. David Rodriguez from the North Tahoe Fire  
26 Protection District discussed the need for the increase, the first in many years. There were no other comments  
27 and the Public Hearing was closed at 9:05 AM.  
28

29 **It was moved by Salke and seconded by Northrop to adopt Ordinance 1-2019, Setting Fees for Cost**  
30 **Recovery of Fire and Life Safety Activities. Roll call vote.**

31 **AYES: Grant, Salke, and Northrop**

32 **NOES: None**

33 **Motion carried unanimously.**

34 **NOTE: Neither Smelser nor York were present were this vote.**  
35

36 **B. FINANCIAL REPORT .....B**

37 District CPA Mike Dobrowski presented the February 2019 Financial Reports. Expenses were slightly over  
38 budget for the month, but overall, everything is tracking closely. Collins was asked to present a cash flow  
39 projection.  
40

41 **It was moved by Northrop and seconded by Salke to approve payment of payroll and checks #30476 -**  
42 **#30521, except check #30483. Motion carried unanimously.**  
43

44 **It was moved by Northrop and seconded by Salke to accept the February 2019 financial reports as**  
45 **presented. Motion carried unanimously.**  
46

47 **C. APPROVAL OF MINUTES .....C**

48 **It was moved by Northrop and seconded by York to approve the minutes of the February 8, 2019 Board**  
49 **meeting as amended. Motion carried unanimously.**

1  
2 **D. FIRE DEPARTMENT REPORT.....D**

3 NTFPD Chief Schwartz reported on staffing and trainings as well as:

- 4 • The District has responded to five structure fires in the last few weeks, three just in the last week. All
- 5 involved some component of snow, including fire hydrants being buried. The causes are under
- 6 investigation and there were no injuries.
- 7 • There have been gas hazard calls, a lot of which have to do with improper ventilation with snow blocking
- 8 vents.
- 9 • The recent NTFPD audit was the best ever, with a clean opinion and no findings.
- 10 • A Budget Revision is being prepared for Board approval this month.
- 11 • With 1500 – 2000 fire hydrants in the area, it’s difficult to keep them all dug out. Calfire sent two crews
- 12 up to help. That said, ASCWD is the only district in the area that kept their hydrants clear of snow.
- 13 • Chris Nelson will give a presentation to the NTFPD Board on March 17 regarding fire procedures for the
- 14 Alpine Sierra project. This Board has seen the presentation but the NTFPD Board has not.

15  
16 PIO Erin Holland introduced herself as the new full-time Public Information Officer for NTFPD.

- 17 • Holland and Forest Fuels Coordinator Eric Horntvedt are meeting with John Moise and Dawn Grass to
- 18 reinstate the Fire Wise Community status.
- 19 • A meeting is scheduled with Placer County to insure Alpine Meadows is included in the North Tahoe area
- 20 as a recipient of Fire Adaptive Communities grants.
- 21 • The documentary “Wilder than Wild” will be screened on March 20 to a small group as a prelude to
- 22 wider showings and panel discussions later in the spring. Holland will advise the time and location.
- 23 • Videos and photos have been posted on social media of recent fires to remind people to dig out hydrants.

24  
25 **E. GENERAL MANAGER’S REPORT..... E**

26 General Manager John Collins presented his February 2019 report. The Placer County Board of Supervisors  
27 will hear the Alpine Sierra project at its April 23 meeting. Collins is working with Counsel to prepare a draft  
28 ordinance for bear boxes.

29  
30 **F. OPERATIONS & MAINTENANCE DEPARTMENT REPORT ..... F**

31 Buz Bancroft presented the February 2019 Water/Sewer Report. He said most of the month has been spent on  
32 snow removal, given over 200” fell in February. The water flow and sewer system operations are normal.

33  
34 **G. TTSA REPORT ..... G**

35 Northrop reported all systems are operating normally and efficiently.

36  
37 **H. CONTINUE DISCUSSION OF DUMPSTER REMOVAL ..... H**

38 Collins presented a draft ordinance requiring bear boxes, beginning with rental properties. Discussion followed  
39 clarifying details of the ordinance and strategies to implement it, including the public hearing. The Board  
40 considered ways to inform the community that this is being considered. Collins will make revisions as discussed  
41 today and present another draft for Board review.

42  
43 **I. OPEB OPTIONS WITH CALPERS..... I**

44 Collins presented a report regarding managing the \$456,000 long-term OPEB liability. The average return  
45 currently is 1.9%. Collins and the Budget and Finance Committee recommend depositing the funds with the  
46 California Employees Retiree Benefit Trust (CERBT) in order to earn closer to 6%. An account can be opened  
47 with an initial deposit of \$25,000 and funds can be taken out as needed to pay the OPEB. Discussion followed

1 as the recommendation was clarified. Salke explained the risk versus return of investing in CERBT compared  
2 with other investments. There was consensus that CERBT is a good option. Collins will prepare a resolution for  
3 Board review and action in April.

4  
5 **J. COMMITTEE REPORTS.....J**

6 **1. BUDGET & FINANCE COMMITTEE (DIRECTOR GRANT)**

- 7 **a. Discuss, if necessary, non-standard transactions.**  
8 **b. Discuss monthly reports and status of investments/cash and vote to approve, if**  
9 **necessary, new investments.**  
10 **c. Review, discuss and vote to approve, if necessary, requests from customers**  
11 **regarding billing issues.**  
12 **d. Review, discuss and vote to approve, if necessary, requests for unbudgeted**  
13 **expenses and capital expenditures.**  
14 **e. Discuss OPEB options and review GM John Collins recommendations.**  
15 **f. Discussed the garbage problem in Alpine Meadows.**

16 Grant presented the Budget and Finance Committee Report of the March 7, 2019 meeting. The Committee had  
17 a lengthy discussion regarding the garbage service ordinance. Hopefully the Board will make a decision in April  
18 so the ordinance will be in place by July. Requirements from other agencies, including TTSD and Placer  
19 County will be included in the ordinance. The Committee asked for a schedule to remove the dumpsters and  
20 implement the ordinance. York suggested the dumpsters remain at the District office until Labor Day.

21  
22 As noted above, the Committee recommends opening a CERBT account.

23 **It was moved by Smelser and seconded by York to open a CERBT account with a \$25,000 initial deposit.**  
24 **Two Budget and Finance Committee members and the General Manager will be listed on the account.**  
25 **Two signatures are required. Motion carried unanimously.**

26  
27 **2. ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR SALKE)**

28 This Committee did not meet.

29  
30 **3. PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR YORK)**

31 York reported the Committee met yesterday. The recommendation is to leave rates in place for this season,  
32 except an increase in group-use rates, as well as a change to the number of people in each category. Discussion  
33 followed regarding the proposed rates. Salke thanked the Committee for the complete review of rates and its  
34 recommendation.

35 **It was moved by Salke and seconded by Northrop to amend the Park Fee Schedule as proposed for FY**  
36 **2019/20. Motion carried unanimously.**

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38 **4. LONG RANGE PLANNING COMMITTEE (DIRECTOR SMELSER)**

39 This Committee did not meet.

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41 **K. 2019 SPRING NEWSLETTER WITH PARK PASS APPLICATION..... K**

42 The draft 2019 Spring Newsletter was included in the meeting packet for review and comment. The newsletter  
43 will be mailed next week.

44  
45 **L. OPEN ITEMS.....L**

46 Grant reminded Board members to complete their Form 700.

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48 **M. CORRESPONDENCE TO THE BOARD.....M**

1 There was no correspondence submitted for review.

2  
3 **IV. DIRECTORS' COMMENTS**

4 There were no additional comments.

5  
6 **V. ADJOURNMENT**

7 There being no further business to come before the Board, the meeting was adjourned at 10:40 AM. The next  
8 regularly scheduled Board meeting is April 12, 2019 at 9:00 AM.

9  
10 Respectfully Submitted,

11 Judy Friedman

12 Recording Secretary

13 THE PAPER TRAIL SECRETARIAL & BUSINESS SOLUTIONS  
14