

**ALPINE SPRINGS COUNTY WATER DISTRICT
MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**

Pursuant to notice given, the regular meeting of the Board of Directors, Alpine Springs County Water District, was held Friday, August 14, 2015, at 9:00 a.m., District Board Room, 270 Alpine Meadows Road.

1 **1. CALL TO ORDER**

2 President Grant called the meeting to order at 9:00 a.m.

3 **PLEDGE OF ALLEGIANCE**

4 Those attending joined in reciting the Pledge of Allegiance.

5 **ROLL CALL**

6 Directors Present: Janet S. Grant, President; Evan Salke; Dave Smelser;
7 Christine York.

8 Directors Absent: Jon Northrop.

9 Staff Present: John Collins, General Manager; Buz Bancroft, Operations &
10 Maintenance; Pam Zinn, Office Manager; Mike Dobrowski, CPA (by telephone);
11 Jancis Martin, Recording Secretary.

12 Guests Present: Chief Schwartz/NTFPD; Tim Alameda/NTFPD; David
13 Rodriguez/MBFPD; Pat Dillon/NTFPD; Nita Wracker/NTFPD.

14 **2. PUBLIC PARTICIPATION**

15 None.

16 **The numbering of the following items matches the original order of the**
17 **items in the meeting agenda. However, to take best advantage of meeting**
18 **participants' time, the items were dealt with in a different order during**
19 **today's meeting, as seen below.**

20 **3. ITEMS FOR BOARD DISCUSSION & ACTION**

21 **A. Financial Reports:**

22 Mike Dobrowski, District CPA, participated in discussion of this agenda
23 item by telephone.

- 24 • The District has been experiencing good collections on the annual
25 bills. At the end of July, Accounts Receivable were down to ~\$282K.
- 26 • During July, the District purchased a pickup truck. Otherwise,
27 expenses were routine.
- 28 • Mike is preparing to send out statements to customers who have not
29 yet paid their annual bills, and working toward being ready for this
30 year's audit.

31 i. **July Financial Statements:** Director York made a MOTION that the
32 Board accept the July 31 month-end and quarterly financial reports.
33 Director Smelser SECONDED the motion. Directors Salke, Smelser
34 and York being in favor, the motion was APPROVED.

35 ii. **July Expenses Paid & Payable:** The Directors reviewed the monthly
36 check register. Checks made out to Directors Northrop and York
37 were for incorrect amounts, but will be adjusted next month. Director
38 Salke made a MOTION that the Board approve the Expenses Paid &
39 Payable (the debits for payroll and checks 28174 through 28231,
40 minus checks 28204-28207). Director York SECONDED the motion.
41 Directors Salke, Smelser and York being in favor, the motion was
42 APPROVED.

43 **B. Approval of Minutes:**

44 i. **July 7, Special Meeting:** Director York made a MOTION that the
45 Board approve the minutes of the July 7, Special Board of Directors
46 Meeting. Director Salke SECONDED the motion. Directors Salke
47 and York and President Grant being in favor (Director Smelser
48 abstaining), the motion was APPROVED.

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- 1 ii. **July 10, Regular Meeting:** Director Smelser made a MOTION that
2 the Board approve the minutes of the July 10, Regular Board of
3 Directors Meeting. Director York SECONDED the motion. During
4 discussion, President Grant proposed the following amendment: on
5 page 2, line 33, replace “not permitted” with “not be permitted”.
6 Directors Salke, Smelser and York being in favor, the motion was
7 APPROVED with the proposed amendment.

8 **C. Fire Department Report:**

9 NTFPD’s Chief Schwartz, Tim Alameda, Pat Dillon and Nita Wracker and
10 MBFPD’s David Rodriguez were in attendance for this agenda item.

- 11 • Operations: NTFPD crews are fighting various regional fires. The
12 Alpine Meadows Road bridge replacement project has inhibited
13 training for NTFPD, but CalFire is training in the valley right now.
14 Chief Schwartz hired Jamie Kuryllo to replace Joan Noble as his
15 administrative assistant.
- 16 • Dispatch Calls:
- 17 ○ There were 3 calls to dispatch from Alpine Meadows during July, 2
18 of which were for EMS.
- 19 ○ In August there was a small wildland fire in Alpine Meadows of
20 undetermined origin. A house fire on Bear Creek was due to a hot
21 vacuum stuffed in a closet.
- 22 ○ Pat Dillon was in Alpine Meadows recently, assisting a rescue
23 operation. Tahoe Nordic Search & Rescue primarily carried out
24 the rescue. Five adults and three teenagers had attempted to
25 hike the Five Lakes Loop, but were ill-prepared – no water, no
26 food, no cold weather gear - when rain settled into the area. The
27 hikers had good cell phone contact, but kept walking, making it
28 difficult for the rescuers to find them. A search helicopter found
29 them by using a search pattern, at night, after refueling in Reno.
30 The rescuers walked the hikers out at 4am. There were no
31 injuries; the hikers were just cold, hungry and thirsty.
- 32 • Station Staffing: NTFPD staffed the Alpine Meadows fire station 27
33 days in July.
- 34 • Chipping:
- 35 ○ The chipping crews have been busy throughout all of NTFPD’s
36 districts.
- 37 ○ President Grant asked if NTFPD’s provision of chipping services
38 in Alpine Meadows was remaining within the budget allocated by
39 the ASCWD Board. Nita said NTFPD was mostly using grant
40 funds to pay for chipping. NTFPD and Meeks Bay have other
41 grant funds available to pay for chipping within their own districts,
42 so the TRPA grant funds are being directed toward Alpine
43 Meadows. The agreement with TRPA was signed in July, after
44 the first day of chipping in Alpine Meadows, so the District will be
45 billed for that first day of chipping.
- 46 ○ Chipping of the slash pile created by volunteers is not eligible for
47 repayment by NTFPD’s funds; it is the responsibility of the USFS.
- 48 ○ Director Salke asked if NTFPD had come up with a plan for
49 allocating its grant funds between its various districts. Nita

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- 1 Wracker and Chief Schwartz said they had decided that since
2 NTFPD and MBFPD had other funding sources, rather than
3 determining an allocation scheme, NTFPD would allot most of the
4 TRPA grant funds to ASCWD this year, since it is seen as having
5 the greatest need.
- 6 ○ The grant requires that homeowners log into a website to
7 document their defensible space work, then the grant matches
8 funds. If people phone their defensible space information in to
9 NTFPD, NTFPD can log the information online for them. On
10 NTFPD's website (NTFire.net) there is a link for chipping which
11 leads to a simple data input form.
 - 12 ○ NTFPD's Forester, Forest Schafer, will coordinate with Manager
13 Collins and Staff to walk the lands for which ASCWD is
14 responsible and prepare a plan for their care.
 - 15 ● Community Wildfire Protection Plan: The Plan is complete and the
16 Board will receive copies.
 - 17 ● Valley-wide Meeting: President Grant asked if NTFPD had been
18 asked yet to participate in the meeting; Chief Schwartz said no.
 - 19 ● Tim Alameda said there was a 20% increase in building construction
20 in the Placer County portion of their district.

21 **F. Resolution 8-2015: Intention to Adopt Ordinance 9-2015: Amending**
22 **ASCWD Fire Prevention Code Pertaining to Restricting or Banning**
23 **Open Burning, Including Recreation Fires, During High Fire Hazard**
24 **Period, Etc:**

25 NTFPD's Chief Schwartz, Tim Alameda, Pat Dillon and Nita Wracker and
26 MBFPD's David Rodriguez were in attendance for this agenda item.
27 NTFPD is proposing amending ASCWD's Fire Code to allow NTFPD to
28 impose fire bans when other agencies (e.g., CalFire and USFS) declare
29 burn bans. Right now, the burn bans imposed by CalFire and USFS do
30 not apply to private property. A lot of area residents are not happy about
31 big backyard bonfires. Ordinance 9-2015 will allow LPG and natural gas
32 appliances. In order to have a recreational fire, the person responsible
33 must be the homeowner, or a resident with written permission, and the
34 homeowner would be financially responsible for fire suppression of any
35 flames that escape the backyard fire. Backyard fire pits with screens will
36 be allowed at a distance of 15 feet from structures or combustibles. Fires
37 in barbecue grills will be okay as long as the grills contain charcoal
38 briquettes, but not if they contain wood. With the passing of comparable
39 ordinances in NTFPD, Meeks Bay and ASCWD, these districts will all
40 have the same language in their fire codes. Other agencies around the
41 lake may adopt ordinances with similar language. NTFPD will advertise
42 fire bans via newspaper, signage, emails to homeowner associations,
43 social media, etc. Tim said he will be at the valley-wide meeting and can
44 advise residents about the proposed Ordinance. Nita said that
45 homeowner associations will need to post and share information about
46 the new Ordinance.

47 Director Smelser made a MOTION that the Board adopt Resolution 8-
48 2015. Director Salke SECONDED the motion. Roll was called to
49 approve the Resolution. Ayes: Directors Salke, Smelser and York, and

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1 President Grant. Noes: none. Absent: Director Northrop. The Resolution
2 was APPROVED.

3 Director York made a MOTION that the Board hold a public hearing
4 October 9 for Ordinance 9-2015: Amending ASCWD Fire Prevention
5 Code Pertaining to Restricting or Banning Open Burning, Including
6 Recreation Fires, During High Fire Hazard Period, Etc. Director Smelser
7 SECONDED the motion. Directors Salke, Smelser and York being in
8 favor, the motion was APPROVED.

9 When the NTFPD, MBFPD and ASCWD Boards have approved their
10 ordinances, NTFPD will take the ordinances to the Placer County Board
11 of Supervisors for approval. NTFPD hopes to start promoting safe
12 backyard fire pit products around Labor Day. Chief Schwartz and Pat
13 Dillon both advised the Board to expect public protest against the
14 Ordinance. Director Smelser asked if NTFPD would do a presentation to
15 Bear Creek Planning Commission once the Ordinance is approved; Chief
16 Schwartz said yes.

17 **D. Resolution 7-2015: Repealing, Replacing and Adding Portions of**
18 **Section 6 of Ordinance 1-2013 Related to Water Service for**
19 **Snowmaking Purposes:**

20 President Grant explained that the purpose of this Resolution was to
21 adjust the 2013 rate ordinance. Manager Collins said for years the
22 District had an agreement with the ski area to pay off the cost of wells the
23 ski area had built and dedicated to the District. Now that the debt has
24 been retired, the ski area has become a customer and the District has
25 therefore had to come up with a new, equitable water rate for the water
26 that will be moved from lower wells to a booster pump used by the ski
27 area for snowmaking. The Resolution is based upon a 3-page report
28 prepared by HDR Consulting. The ski area is amenable to the proposed
29 new rate, which will be in effect for the next snow-making season.

30 Director York made a MOTION that the Board schedule a public hearing
31 for September 11 for Resolution 7-2015: Repealing, Replacing and
32 Adding Portions of Section 6 of Ordinance 1-2013 Related to Water
33 Service to Snowmaking Purposes. Director Smelser SECONDED the
34 motion. During discussion, Director Smelser questioned the costs
35 associated with methods 2 and 3; Manager Collins said he would
36 research the issue and advise the Directors, but that method 1 was the
37 rate that was going to be used. Directors Salke, Smelser and York being
38 in favor, the motion was APPROVED.

39 **E. General Manager's Report:**

40 John Collins, General Manager, provided a written report on his activities
41 during the month of July, with discussion on the following topics:

- 42 • Alpine Meadows Road Bridge Replacement Project: Staff continued to
43 coordinate with the contractor and consultant for the project.
- 44 • Alpine Sierra Subdivision: There was no activity.
- 45 • Chalet Road to John Scott Trail Waterline, PRV & Sewer-line Project:
46 Staff conducted the final "walk thru" with Longo Inc. and Stantec
47 Engineers in June. Only one item remains to be completed. Staff is
48 waiting for the "as built" drawings.

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- 1 • AME Well Re-drill: The project is going well but is behind schedule.
- 2 Longo Inc. and his subcontractors have completed the interior under-
- 3 slab preparation and poured the interior floor. The masonry
- 4 contractor is waiting for delivery of blocks. There may be a delay of
- 5 up to 60 days associated with delivery of equipment for the electrical
- 6 panel.
- 7 • Hazard Mitigation Plan: Manager Collins is working with Placer
- 8 County on the update to the Plan. It should be ready for consideration
- 9 by the Board by about December; after Board approval, it would be
- 10 forwarded to the County Board of Supervisors for approval.
- 11 **G. Valley-Wide Meeting on September 5:**
- 12 Manager Collins provided a list of items from District operations in 2014-
- 13 2015 to be discussed for inclusion in the presentation to the community at
- 14 the valley-wide meeting.
- 15 • None of the Directors has heard anything about the meeting, but Pam
- 16 said someone from AMEA told her the ski area is allowing its area to
- 17 be used for the meeting.
- 18 • President Grant raised the topic of water conservation, an issue that
- 19 may be questioned by meeting attendees. Manager Collins said to
- 20 tell residents that the District doesn't really impose a percentage
- 21 reduction, but that it encourages residents to conserve.
- 22 **H. Operations & Maintenance Department Report:**
- 23 Buz presented a written report for the month of July that included status
- 24 updates on water, sewer, garbage and other services provided by the
- 25 District.
- 26 • Maintenance performed: Staff maintained the Park daily; continued
- 27 with the remote water meter replacement program; and worked with
- 28 the contractors for the AME Well rehab and the Alpine Meadows
- 29 Road bridge replacement projects.
- 30 • All routine water samples were absent coliform bacteria. In August
- 31 Staff will be taking samples for a lot more testing.
- 32 • There is a lot more water in the system this year than usual. People
- 33 in the valley really seem to be conserving.
- 34 • President Grant asked for clarification on a couple of issues about
- 35 which she might have to provide information during the valley-wide
- 36 meeting: 1) the lower valley wells are available for use but only used
- 37 during emergencies; 2) the new water interconnect provides for
- 38 redundant connections between Zones 1 (ski area) and 2 (Bear
- 39 Creek), and improves fire flow into Zone 2.
- 40 • President Grant asked if the majority of Staff's time was spent
- 41 supporting the bridge replacement project; Buz said yes, but that it
- 42 won't be from now on.
- 43 **I. TTSA Report:**
- 44 Director Northrop provided an agenda and his own written report for the
- 45 August 12, TTSA Board meeting.
- 46 • The plant is operating normally and efficiently.
- 47 • All waste water discharge requirements are being met.
- 48 The next TTSA Board meeting is scheduled for September 9.
- 49 **J. Committee Reports:**

